

## **COST Action enetCollect - CA16105**

### **European Network for Combining Language Learning with Crowdsourcing Techniques**

#### **Minutes of the Introduction Session of the first annual Action meeting**

Chaired by Verena Lyding, Lionel Nicolas, and Gloria Peasso

September 7, 2017, Bolzano/Bozen, Italy

Eurac Research, viale Druso 1, Seminar 2-3, 10:30-11:30am

#### **Attendees:**

all meeting participants (see attendance list)

Verena starts the introduction session, which gives an overview of the state-of-affairs in enetCollect, including objectives and challenges, working groups and network organization and plans for first grant period.

**Practical indications** regarding taking minutes, wifi access and poster sessions are given. Streaming of the sessions has been disabled for a technical reason (could not switch it on and off according to the presenters' will). Video recording is in place and will be switched on and off.

The agenda for the two meeting days is presented (see program) and the agenda for the introductory session is given.

#### **Agenda of the introduction session:**

1. EnetCollect's objectives (Verena)
2. Network composition (Verena)
3. Work plan and deliverables (Verena)
4. Timeline for GP 1 (Verena)
5. Acquire funding for personnel (Lionel)
6. Outreach, exploitation and dissemination (Lionel)
7. Reminder on reimbursement rules (Gloria)

#### **1. EnetCollect's objectives:**

Verena recalls overall objectives of COST Actions: Bottom up approach for the emergence of new research in order to create new research communities.

Focus of enetCollect is to foster the (foreign?) language skills of all citizens regardless of their individual background by producing diversified language learning materials through crowdsourcing.

Approach: Incubating a new R&I trend on Language Learning and Crowdsourcing, along seven research coordination and capacity-building objectives (see MoU).

## **2. Network composition:**

5 Working Groups and 3 transversal groups on Outreach, Exploitation and Dissemination.

Current member statistics for all groups are presented (see slides). At the current state, WG1+2 are the most populated groups.

Key persons holding the roles within the Action coordination (Chair/vice), grant management (scientific and administrative), and COST offices (Science and Administrative Officer) are recalled.

- Chair: Lionel Nicolas
- Vice Chair: Corina Forascu
- GH scientific representative: Verena Lyding
- GH administrative representative: Gloria Peasso
- COST Science Officer: Karina Marcus
- COST Administrative Officer: Carmencita Malimban

## **3. Work plan and deliverables:**

The work plan for all 4 years of the Action is recalled, and deliverables for the first GP are listed.

WG1+2+3 is organized in three phases: state-of-the-art reviews (M1-12), research and brainstorming on extensions (M7-30), experimentations and evaluation (M19-48). WG4+5 work on the elaboration of guidelines, technical solutions and blueprints (M7-48). OED activities run throughout the entire Action duration.

Deliverables for WG1+2+3 concern the state-of-the-art reviews, while deliverables for WG4+5 consist in first drafts of the guidelines. OED deliverables concern communication means, IPR, and dissemination outputs.

## **4. Timeline for GP 1:**

Past and foreseen events of GP 1 are recalled:

- 03/17 Kick-Off
- 06/17 CG meeting
- 09/17 First Action meeting
- 09/17 – 03/18 STSMs and distributed WG/OED activities
- 03/18 Second Action meeting
- 04/18 End of first GP

## **5. Acquiring funding for personnel:**

Lionel presents possibilities for acquiring funding for personnel (actual research activities).

1. National funding related to COST Actions is provided by some countries:
  - a. E.g. Switzerland, Bulgaria, Poland, Czech Republic, (etc. ?)
  - b. Action item for members: contact your CNC to check for national funding
2. Funding proposal sharing
  - a. Idea: Let's share national regional and local proposals!

- b. Workflow: share in intranet of enetCollect -> other partners consult -> both partners define the criteria of the exchange
- 3. Marie Curie Individual Fellowship
  - a. Idea: Eurac Research has experience with organizing a training week for MCIF applications -> consideration to organize a similar training session for enetCollect
  - b. Workflow: 10/17 call for interest is launched -> 12/17 deadline of call -> interested hosts + 03/18 applicants are invited to spring meeting to present their ideas and match -> 05/18 three days proposal writing training at Eurac Research -> 09/18 MCIF proposals due for submission

## **6. OED current state**

The roles and objectives of the outreach, the exploitation and dissemination coordination are presented. OED coordinations aim at supporting all activities and groups/members of enetCollect.

- Outreach: internal and external outreach
- Exploitation: exploiting data and community
- Dissemination: dissemination of created knowledge/work/results -> social media, website, etc.

Website strategy:

- Intranet page is working (ILIAS installation) - [www.enetcollect.net](http://www.enetcollect.net)
- First login: name.surname (password: the same) -> to be changed after first login
- Website front-end will be created in WordPress in the coming months

## **7. Reminder on COST reimbursement rules**

Gloria recalls rules and procedure for reimbursement.

- Read carefully the COST Vademecum
- Choose the most economical means of transport
- Make travel arrangements as early as possible (no later than 1 month before the event) upon receipt of official invitation
- Sign the attendance list
- Provide original signed copy of the “declaration of avoidance of double taxation” to Eurac Research
- Submit OTRR via e-COST within 30 calendar days after the end of the meeting (i.e. 8th September + 30 days)

Communication related to administrative/financial matters should be addressed to Gloria via [gh.enetcollect@eurac.edu](mailto:gh.enetcollect@eurac.edu)

Communication related to coordination and scientific matters should be addressed to Lionel and Verena via [chair.enetcollect@eurac.edu](mailto:chair.enetcollect@eurac.edu)